4th Consortium coordination meeting

Dublin, 20 October 2017
Agenda

WP1  09:10 – 09:30
WP2  09:30 – 09:50
WP3  09:50 – 10:30

Coffee break  10:30 – 11:00

WP4  11:00 – 11:45
WP5  11:45 – 12:15

Follow up: discussion on possible proposals  12:15 – 12:45

AOB  12:45 - 13:00

Lunch and departure  13:00 - 14:00

Meeting of CESSDA Training WG - open meeting  14:15 - 15:30
WP1 Project Management and Administration
### WP1 - Project management and administration

#### Deliverables status

<table>
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<th>WP No</th>
<th>Doi Rel.</th>
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<th>Title</th>
<th>Description</th>
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WP1 - Project management and administration

Deliverables status, milestones status

- Deliverables (total): 32
- Submitted: 18
- Approved by EC: 9
- Pending for submission: 13

D1.5 3rd Periodic Administrative Report (31.10.2017)
D1.6 3rd Periodic Delivery Assessment Report (31.10.2017)
D2.6 Dissemination Event Report (31.08.2017)
D2.7 Launched Platform (31.07.2017)
D3.5 Report on state-of-the-art, obstacles... (30.06.2017)
D4.1 Trust workshop report (31.08.2017) - in progress
D4.4 Report for DSA certification for CESSDA (30.04.2017) - in progress
D4.7 Report on current state and needs of new data services (31.10.2017) - in progress
D4.8 Report on formal mechanism of collaboration (31.10.2017) - in progress
D5.1 Benchmarking report (30.04.2017) - in progress
D5.3 Report on the establishment of an international curriculum (31.10.2017) - in progress
## WP1 - Project management and administration

### Milestones status

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Final reporting

1. USE OF RESOURCES
Please update your PM figures for Period 2 in the following document (CESSDA SaW>WP1>
Reporting to EC>P2 reports):
https://docs.google.com/spreadsheets/d/13Af59zBRWdBG_fYC9yyOM_8_ytcPMRbr5Fb6t3wFbXI/edit#gid=1328707666.
DEADLINE : 31st of October 2017

2. FORM C
Please find below the folder with all Forms C for each beneficiary and Linked Third Party :
https://drive.google.com/drive/folders/0B59XvsriHMmCOU1UYjBZVFYxRE0
DEADLINE : 15th of November 2017

Link to the EC Guidelines for financial reporting :
WP1 - Project management and administration

Next steps until 31.12.2017

Reporting timeline:

31st of October 2017 - End of the SaW project

- 31 October 2017 - use of resources input should be provided to the MO;
- 15 November 2017 - Form Cs should be filled in;
- 15 November - start of the reviewing process by MO;
- 15 November 2017 - deadline for completion of draft Period 2 Technical Report (by WP and Task leaders);
- 30 November - end of reviewing process by MO, and start of reports submission to the EC.

31 December 2017 - End of the 2 month delay to submit all scientific and financial reports.
WP2 Dissemination and Communication
WP2 - Dissemination and Communication

T2.1 Establishment of a knowledge sharing platform for ERA data archives (GESIS)

Main results

- Virtual Stakeholders’ Forum (online survey) to gather information about existing publications and expectations concerning the platform
- Collection and operation policy
  - Scope: “gray literature”, publications by CESSDA archives (including observers)
    - Metadata-only as well as full text
  - Copyright and licensing guide
    - Basic information on copyright and licenses to help depositors

- Technical implementation of platform
  - DSpace-based repository
  - DOI registration via da|ra
  - Metadata schema (custom with mapping to DataCite/da|ra and Dublin Core)
  - Submission & review workflow
WP2 - Dissemination and Communication

T2.1 Establishment of a knowledge sharing platform for ERA data archives (GESIS)

Main challenges
- Legacy resources (e.g. old CES presentations)
  - unclear copyright, some resources already lost
  - copyright holders difficult to find/contact
- Existing CESSDA publications often not published under open licenses
- With regard to task organization: distribution of PM (great number of partners with only 0.5 PM)

Next steps
- Establish permanent editorial committee consisting of
  - platform curators, administrator(s), liaisons in CESSDA organisations
- Complete minor development tasks (Bibtex export, suggested citation, record display) and bug fixing
- Launch 2nd call for submissions
- Move server to CESSDA ERIC (currently still hosted at GESIS), complete website integration

All editorial tasks currently carried out by CESSDA Training as permanent entity of CESSDA ERIC.
WP2 - Dissemination and Communication

T2.1 Establishment of a knowledge sharing platform for ERA data archives (GESIS)

http://10.6.13.128:8080/csaw/#!Home
WP2 - Dissemination and Communication

T2.2 Communication Hub and Website (CESSDA MO)

Main results:
- CESSDA SaW website
- Newsletters
- Management and communication tool for all events (T2.3)
- Publication of EC approved deliverables
- Webinars

Main challenges:
- coordination of work
- updates on website
- re-direction to new CESSDA ERIC website
- change of staff

Next steps:
- regular updates
- publish all deliverables
- make sure that all links work (please report if not)
- ....
WP2 - Dissemination and Communication

T2.3 Dissemination Events and Stakeholder Workshops (CNRS - Progedo)

The aim of task 2.3, as defined by the Description of Action (DOA) of the Grant Agreement (GA), is to communicate the core messages of the project in the way best suited to the target audiences identified at the start of the project. It also aims to inform the progress of tasks directly targeted at strengthening of the current consortium members and support of the potential Service Providers during the project duration.
2.3 Dissemination Events and Stakeholder Workshops (CNRS - Progedo)

*Distribution of events: Strengthening & Widening*

1. **1st Workshop** – **Workshop on Archives** – **1st workshop on DSA guidelines** – The Hague, June 2016
   - Strengthening CESSDA: staff members of SPs & aspiring SPs
   - D2.3 (T2.3) report 1

2. **2nd workshop** – **Integration workshop** – **2nd workshop on DSA guidelines** – Zagreb, March 2017
   - Strengthening CESSDA: staff members of SPs & aspiring SPs
   - D2.5 (T 2.3) report 3

3. **3rd Workshop** – **Collaborative Workshop** – **Establishing partnerships between CESSDA & SP** – Lisbon, May 2017
   - Widening CESSDA: High level staff from Ministries, Funding Agencies, SPs...
   - D2.4 (T2.3) report 2

4. **Final Conference** **Dissemination event** - Dublin, October 2017
   - Strengthening and Widening of the European infrastructure of social science data archives
   - D2.6 (T2.3) report 4
T2.3 Dissemination Events and Stakeholder Workshops

TARGET AUDIENCE

Scope & Countries

-Audience:
- Individuals from CESSDA SaW partners/CESSDA SPs & aspiring SPs
- Target individual who have an overview of the strategic plans & current & future service provision needs for their designated communities.

Gender balance will be observed throughout the approach to the target audience (Gender balance of the panelists and attendees were mentioned in the report).

The target audience is the European Research Area countries(*), using in particular the ERIC multipliers.

*Albania; Austria; Belarus; Belgium; Bosnia and Herz.; Bulgaria; Croatia; Czech Rep.; Denmark; Estonia; Finland; France; Germany; Greece; Hungary; Ireland; Italy; Kosovo; Latvia; Lithuania; Luxembourg; Macedonia; Montenegro; Netherlands; Norway; Poland; Portugal; Romania; Russia; Serbia; Slovakia; Slovenia; Spain; Sweden; Switzerland; Ukraine; United Kingdom.
WP2 - Dissemination and Communication

T2.3 Dissemination Events and Stakeholder Workshops

Main Challenges:
- not defined amount of events,
- limited and unevenly distributed resources,
- organisational and political challenges,
- ....

Next steps:
- D2.6 on Final conference,
- assist and support widening efforts beyond SaW,
- maintain contact database,
- build upon acquired knowledge and nourish established relationships within and outside of CESSDA consortium,
- ....
WP5 Strengthening and widening through global engagement
WP5 - Strengthening and widening through global engagement

T5.1

Main results
- Benchmarking CESSDA against a leading inter-institutional consortium of data archives
  “Task is to benchmark CESSDA, using the development model, in order to produce a comparative report. Benchmarking requires a set of indicators to serve as the basis for a comparison between the organisation and an “industry best” or “gold standard” organisation. The Interuniversity Consortium for Political and Social Research (ICPSR) has been suggested as a benchmark for CESSDA, and is taken as the gold standard”

Deliverable 5.1: Benchmarking report, including an action plan for improvements on an inter-consortium and individual archive level - in progress

Main challenges
- interdependence on other Work Packages and deliverables (could/should be addressed in proposal writing phase)
- domino effect of delays
- ....

Future plans
- use of CDM for regular periodic assessments in CESSDA,
- addressing the gaps reported in D5.1 comparison to ICPSR,
- possible benchmarking with ICPSR or other “golden standard RI” as strategic evaluation i.e. every 5 years?
- ......
WP5 - Strengthening and widening through global engagement

T5.2

Main results
- A compilation aimed at the editorial committee of the Knowledge-Sharing Platform (KSP), of where relevant content from non-CESSDA SSH organizations can be localized and how their 'knowledge efforts' can be added to the KSP. It also links to several other organisations with the same overall goal as CESSDA and its SPs. They range from ERICs from other cluster-domains to business organisations. (See future plans)
- Deliverable 5.2: Platform for knowledge exchange to develop human and technical capital

Main challenges
- Interdependence with other Work Packages and deliverables
- Minimal description of the content of the task

Future plans
- Launch of CESSDA Knowledge-Sharing Platform
- Collaboration with other actors to share knowledge in data management and data archiving
  - Data repositories (e.g. IFDO, ICPSR, ANDS)
  - Collaborative organizations (e.g. DPC, NCDD, DCC)
  - Interest groups (e.g. IASSIST, RDA)
  - National heritage institutions (e.g. national archives, national libraries)
  - Business organizations (e.g. DataCite, ORCID, DuraSpace)
WP5 - Strengthening and widening through global engagement

T5.3

Main results
- Identification of skills and competencies required of staff in data curation
- Recommendations for CESSDA on how to strengthen its member organisations by training their staff for current and future challenges of data curation
- Deliverable 5.3: Report on the establishment of an international curriculum for professional development in digital data services for the social sciences

Main challenges
- Skills and competencies required in digital curation are numerous, and are, not least because of the continuing digitalisation, expected to increase even further. It is therefore questionable if the development of an overall curriculum for a professional qualification in digital data services could meet the needs of both data archives and their (future) employees
WP5 - Strengthening and widening through global engagement

T5.3

Future plans

- Using existing CESSDA bodies for the development of hands-on trainings for (future) member employees

  - CESSDA Training Group: new additional programme focusing on training to enhance skills in data curation
  - CESSDA Expert Seminar: bringing together staff from different CESSDA members to exchange ideas and experiences with a special focus on the future of data curation
  - CESSDA Knowledge Sharing Platform: collecting training material to create collections particularly for new employees and career development of employees
WP5 - Strengthening and widening through global engagement

Future plans

- Developing new CESSDA groups/programmes

  - Bringing employees of CESSDA member organisations together to discuss their jobs’ tasks in order to complete the picture suggested by D5.3
  - Admin exchange: bringing together staff from human resources (and other administrative) departments to jointly develop ideas on how to find new ways of hiring and supporting staff
  - Exchange programme for employees between CESSDA member organisations: different CESSDA Service Providers could be appointed for specific topics and host regular trainings (e.g. workshops) regarding these subjects
  - Sponsorship programme for new employees: finding sponsors for new employees in other CESSDA member organisation and thereby helping them to get acquainted with CESSDA and its aims
  - Collaboration programme with European universities offering study programmes preparing their students for jobs in data curation
THANK YOU!